

**Audit Committee and Audit Committee (Advisory) - 19 June 2014**

Minutes of the meeting of the Audit Committee and Audit Committee (Advisory) held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 19 June 2014 at 7.30 pm.

**Present:**           **Councillors:**           Richard Greening (Chair), Olly Parker (Vice-Chair),  
Raphael Andrews and David Poyser

**Also Present:**       **Independent Member**       David Bennett.

**Councillor Richard Greening in the Chair**

**1       APOLOGIES FOR ABSENCE (Item 1)**

None received.

**2       DECLARATION OF SUBSTITUTE MEMBERS (Item 2)**

None.

**3       DECLARATIONS OF INTEREST (Item 3)**

Councillor Richard Greening declared a personal interest in Item 8, Internal Audit Report for 2013/14 as a Council representative on the North London Waste Authority and as a volunteer at the Islington Law Centre.

**4       MINUTES OF PREVIOUS MEETING (Item 4)**

**RESOLVED:**

That the minutes of the meeting of the Audit Committee held on the 3 April 2014 be confirmed as an accurate record of proceedings and the Chair be authorised to sign them.

**5       TERMS OF REFERENCE OF AUDIT AND AUDIT (ADVISORY) COMMITTEE (Item 5)**

**RESOLVED:**

That the membership appointed at Annual Council on the 12 June 2014, the Terms of Reference and the dates of meetings of the Audit Committee and the Audit (Advisory) Committee for the municipal year 2014/15, as set out in Appendix A, with the addition of Councillor Paul Smith as a substitute, be noted.

**6       APPOINTMENT OF PENSIONS AND PERSONNEL SUB-COMMITTEES 2014/15 (Item 6)**

**A. Pensions Sub-Committee**

**RESOLVED:**

a) That the following members be appointed to the Pensions Sub-Committee for the municipal year 2014/15 or until successors are appointed.

<b>Members</b>	<b>Substitute members</b>
Councillor Richard Greening	Councillor David Poyser
Councillor Andy Hull	Councillor Paul Convery
Councillor Mick O'Sullivan	Councillor Mouna Hamitouche
Councillor Jean-Roger Kaseki	Councillor Satnam Gill

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- b) That Councillor Greening be appointed the Chair for the municipal year 2014/15 or until a successor is appointed.

### **B. Personnel Sub-Committee**

#### **RESOLVED:**

- a) That the following members be appointed to the Personnel Sub-Committee for the municipal year 2014/15 or until successors are appointed.

<b>Members</b>	<b>Substitute members</b>
Councillor Richard Greening	Councillor Janet Burgess
Councillor Richard Watts	Councillor Joe Caluori
Councillor Andy Hull	Councillor Claudia Webbe
Councillor Troy Gallagher	Councillor James Murray

- b) That Councillor Greening be appointed the Chair of the Personnel Sub-Committee for the municipal year 2014/15 or until successors are appointed.

## **7 EXTERNAL AUDIT PROGRESS REPORT (Item 7)**

The external auditor reported on their progress report and technical update.

The Committee noted that there was one elector issue unresolved, reduced from four previously.

The Committee were interested in considering various income generation streams as a means of providing funding for services, particularly in relation to business rates and it was noted that there may be opportunities to reduce expenditure on waste collection.

#### **RESOLVED** that

- a) the report be noted
- b) further information be obtained regarding income generation;
- c) waste collection value for money data and recycling be progressed through discussions with the Chair of the Environment and Regeneration Scrutiny Committee.

## **8 ANNUAL INTERNAL AUDIT REPORT FOR 2013/14 (Item 8)**

The Committee considered that it would be useful to receive information on the key areas of risk management.

Concern was expressed regarding the delay in the implementing of audit recommendations for parking e-permits and further information was requested regarding Individual Electoral Registration.

#### **RESOLVED that:**

- a) there be a regular risk management report to the Audit Committee;
- b) the Head of Internal Audit raise the concern expressed by the Audit Committee regarding the delay in implementing the audit recommendations in relation to parking e-permits, with the Director of Environmental Services and the Executive Member for Environment;
- c) there be a update report on Individual Electoral Registration to a future meeting of the Audit Committee.

**9 DRAFT ANNUAL AUDIT PLAN 2014/15 (Item 9)**

The Committee considered that the cross cutting audits on data protection, leaseholder service and major works charges and the joint review on public health should be priorities and additional days spent on them where possible.

The Committee noted that internal audit would look at the policy regarding bailiff action.

**RESOLVED** that:

- a) The report be noted;
- b) The Health and Care Scrutiny Committee Chair be made aware of the public health audit cross cutting review.

The meeting ended at 7.55 pm

**CHAIR**